

**Purchase Request #6**  
**Regular Board Meeting November 7, 2022**  
**Consideration of Approval to Purchase Manual Transmission Semi-Tractors**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees delegate its authority to the Chancellor or her designee to purchase up to three (3) manual transmission semi-tractors for the continuing and professional development (CPD) division.

**BACKGROUND**

The awarded vendor(s) will provide two manual semi-tractors, or three if pricing permits within the allocated budget for use by CPD's professional truck driving program. Currently the truck fleet only includes automatic transmission vehicles, and this purchase will add manual semi-tractors for expanded training opportunities. Due to the high demand and limited supply of vehicles, along with the unique aspects of procuring a used vehicle, dealers are unwilling to hold a vehicle for any length of time. The College must position itself to be able to quickly accept a viable offer when presented.

Invitation for bids #23-14 will be issued to procure up to three (3) manual transmission semi-tractors. The bid will close in November 2022. The purchase will be made from the selected offeror(s) that provide the best value to the College. If no viable offers are received, the College will extend the solicitation deadline or modify the vehicle specifications in order to procure the needed semi-tractors for the program.

**IMPACT OF THIS ACTION**

The addition of manual semi-tractors will allow the College to provide students with the benefit of having been trained on both automatic and manual transmission trucks. In addition, the newer trucks will be equipped with more current systems and electronics which will more closely align with trucks used by our industry partners and aid in making our graduates more employable. Lastly, the newer trucks will provide necessary resources to provide contract training courses to the local community.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The budgeted expenditure is \$190,000 and will be funded from the TRUE Consortium Grant.

**MONITORING AND REPORTING TIMELINE**

None

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

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