

SAN JACINTO COLLEGE DISTRICT
REGULAR BOARD WORKSHOP MINUTES
June 1, 2009

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Monday, June 1, 2009, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Workshop.

Present: Marie Flickinger, Ben Meador, Larry Wilson, Wayne Slovacek, Dr. Ruede Wheeler, and Dr. Brenda Hellyer

Steve Trncak, Laurel Williamson, Ron Rucker, James Fowler, Ken Lynn, Neil Matkin, Allatia Harris, Maureen Murphy, Teri Fowle, Danny Snooks, Christina Nieland, and Brenda Dunaway.

I. Board Orientation Documents:
Christina Nieland presented a DVD on Board Member Orientation.

II. First Time in College (FTIC) Fall to Spring Persistence

Chancellor Dr. Brenda Hellyer gave a presentation on the *First Time in College Fall to Spring Persistence for Fall 2007 & Fall 2008 Cohorts*. Will bring forward policy on student success – how to define.

Vice Chancellor Dr. Laurel Williamson stated we are starting a new program review:

- ❖ Students in trouble.
- ❖ Faculty in trouble.
- ❖ Target goal.

SJC is doing the following:

- Mandatory orientation
- Course redesign in math
- Mandatory counseling when begin and mandatory counseling before dropping a class.

+

All data is focused on the 12th class day. Need to find a way to get all data.

III. Discussion of Annual Goals and Timeline

Chancellor Hellyer asked the Board members to review the SJCD 2008-2009 Strategic Initiatives and contact her with any suggested revisions. She explained that the EMT will review the annual goals at a June 25 EMT Retreat, and will look at our policies - focusing on Pell Grants and Distance Learning.

Adjourned to regular board meeting at 7:00 p.m. with no action taken.

SAN JACINTO COLLEGE DISTRICT
REGULAR BOARD MEETING MINUTES
June 1, 2009

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 1, 2009, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Members Present: Marie Flickinger, Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
Wayne Slovacek
Dr. Ruede Wheeler
John Moon, Jr.

Members Absent: Dan Mims, Vice Chair

Administrators: Brenda Hellyer
Ron Rucker
James Fowler
Laurel Williamson
Ken Lynn
Teri Fowle
Neil Matkin
Allatia Harris
Maureen Murphy

Others Present:

Tom Arrington	Sean Silman	Jake Cowan
Toni Pendergrass	Ginger Lambert	Steve Trncak
Ryan Steele	Denise Segelquist	Michael Moore
Ann Templet-Kokx	Tom Sage	Bill Mattei
David Levy	Bob Levy	Julia Jay
Kelly Simons	Pam Campbell	Susan Arscott
Joanie Deforset	James Braswell	Amanda Booren
Barbara Taplin	Bill Raffetto	Gary Friery
Catherine O'Brien	Jason Chan	Susan Muha
Danny Snooks	Woody Dunseith	Sarah Janes

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Dr. Neil Matkin and the pledge was led by Dr. Catherine O'Brien.

**Special
Recognitions**

North campus president Dr. Allatia Harris introduced baseball coaches Tom Arrington and Sean Silman and recognized them and the team as the Region XIV Champions and Tom Arrington for being named *Coach of the Year*. The team won fourth place at the National Tournament. Coach Arrington introduced three of his outstanding players.

Central campus president Dr. Neil Matkin recognized Dr. Julia Jay as recipient of the Central Campus 2008-2009 Outstanding Faculty Award and the 2009 Minnie Stevens Piper Award.

Institutional Outcomes Report

None

Achieving the Dream Presentation

South campus dual credit director Pam Campbell presented partnerships that are in the works:

- Clear Horizons Early College High School and the youngest graduate
- K-16 Bridge Program

Communications

Thank you from Martha Robertson, Mary Lindsay, Sally Sanchez, and Tilly Slaten for plants sent in memory of their loved ones.

Hearing of Citizens

None

Informative Reports:

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

Oaths of Office

Trustees Wayne Slovacek and Ben Meador and newly elected trustee John Moon, Jr. were sworn into office by College attorney Daniel J. Snooks. Slovacek serves in Position 7, Meador Position 1, and Moon Position 5. Slovacek and Moon were elected to six-year terms. Meador was elected for two-years to fill the unexpired term of J. D. Bruce.

Election of Officers

Chairman Marie Flickinger began the Election of Officers.

Motion 8098 Election of Officers

Motion was made by Ben Meador, seconded by Ruede Wheeler to nominate the same slate of officers – Flickinger as Chair, Mims as Vice Chair and Meador as Secretary.

Assistant Secretary Larry Wilson stated his name was not mentioned.

Motion was amended to include mention of Larry Wilson as Assistant Secretary.

Motion carried.

Yeas:

Wilson, Wheeler, Slovacek, Meador, and Moon

Nays:

None

Motion 8099 Amendment to the Chancellor's Contract

Motion was made by Ruede Wheeler, seconded by Larry Wilson, to approve an amendment to the Chancellor's Employment Contract dated August 13, 2007.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9000
Budget Amendment for
Restricted Revenue &
Expenses**

Motion was made by Ben Meador, seconded by John Moon, Jr., to approve an amendment to the 2008-2009 budget for restricted revenue and expenses relating to federal and state grants.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9001
Leasing Agreement
with BP Corporation**

Motion was made by Larry Wilson, seconded by Wayne Slovacek, approve the renewal of a lease agreement with BP Corporation North America Inc. (BP) to lease classroom space in the Ball Technical Building at Central campus for instruction related to their non-destructive testing lab.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9002
Extend Current
Insurance Policies
To April 30, 2010**

Motion was made by Ben Meador, seconded by John Moon, Jr., approve an extension of insurance coverage provided by Travelers, Illinois National Insurance Company and Lexington Insurance Company procured through McGriff, Seibels & Williams Of Texas, Inc. for the period of September 1, 2009 through April 30, 2010.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9003
Copier Lease Program**

Motion was made by Ruede Wheeler, seconded by Larry Wilson, to approve an agreement to initiate a copier equipment leasing agreement with Konika Printing Solutions USA, Inc.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9004
Patton Boggs LLP
Consulting Agreement**

Motion was made by Wayne Slovacek, seconded by John Moon, to approve the agreement with Patton Boggs, LLP, to provide government relations and public policy consulting services in the federal funding arena for the term June 3, 2009 through

November 9, 2009.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9005
Order Authorizing
The Issuance of
Limited Tax General
Obligation Bonds**

Motion was made by Wayne Slovacek, seconded by Ruede Wheeler to approve authorizing the issuance of \$155 million of Series 2009 General Obligation bonds and authorizing the Vice Chancellor of Fiscal Affairs to approve the amount, interest rate, price, terms and other provisions thereof.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9006
Designate General
Contractor During
Emergency Closure**

Motion was made by Ben Meador, seconded by Wayne Slovacek, to approve designating Construction Masters of Houston as the District's general contractor to augment District staff in responding to facility needs during a Board authorized emergency closure under Policy V-L-2, Emergencies/Disasters/Business Continuity.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, Moon
Nays: None

**Motion 9007
Property Tax
Exemptions for the
Tax Year 2009**

Motion was made by Larry Wilson, seconded by Ruede Wheeler, to increase the Residential Homestead Exemption for Persons Over 65 of Age or Disabled from \$102,500 to \$122,500 and that the Residential Homestead Exemption remain at one (1%) percent of the appraised value or a minimum exemption of \$5,000. These exemptions are applicable for tax year 2009 and all future years, unless revised.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

**Motion 9008
Establish Twilight
Green Fees**

Motion was made by Ruede Wheeler, seconded by John Moon, Jr., to approve establishing a Twilight Green Fee discount of \$2 per round at the San Jacinto College golf course.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

Motion 9009 Consent Agenda Motion was made by Larry Wilson, seconded by Ben Meador, to approve the following consent agenda:

- A. Approval of the minutes for May 4, 2009 Board Workshop and Regular Board Meeting.
- B. Approval of the 2008/2009 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of Level 2 Distinguished Faculty Recommendations.
- E. Approval of the Affiliation Agreements.
- F. Approval of the next regular meeting – July 6, 2009.

Motion carried.

Yeas: Wheeler, Slovacek, Wilson, Meador, and Moon
Nays: None

Motion 9010 Bids Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve the following bids:

EQUIPMENT, SUPPLIES & SERVICES BIDS

District

RFP 09-33 Asphalt and Concrete Services (pgs 3-4) \$ 37,000

Central and North

CSP 09-35 Central Plant Upgrades (pgs 5-6) 2,242,921

TOTAL OF ALL BIDS **\$2,279,921**

Purchase Requests, Sole Source Vendors, Cooperatives, and Contract Renewals

ITS

Purchase Request #1 – switch/Souter/Maintenance Services (pg 7) \$ 57,365
 Purchase Request #2 – IP/SAN Maintenance Service (pg 8) 30,000
 Purchase Request #3 – Internet Services (pg 9) 52,000

ITS/LIBRARY

Purchase Request #4 – Annual Software Maintenance (pg 10) 45,000

EMT

Purchase Request #5 – Ambulance Chassis and Cab (pgs 11-12) 36,000

MAINTENANCE

Purchase Request #6 – Kronos Hardware/Software Upgrade (pg 13) 45,000
 Purchase Request #7 – Resurface Tennis Courts (pg 14) 36,900

CULINARY/RESTAURANT MGT

Purchase Request #8 – Kitchen Renovation (pg 15) 25,300

TOTAL OF PURCHASE REQUESTS	327,565
GRAND TOTAL:	\$2,607,486

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Meador, and Moon
Nays: None

The meeting adjourned at 7:40 p.m. - immediately followed by a reception in the lobby to honor Chancellor Dr. Brenda Hellyer.