

CLEP Examinations

Registering for CLEP Exams:

- You may register for CLEP exams by completing a Registration-Admission Form provided at the San Jacinto College South Campus Testing Department.
- A maximum of two CLEP exams may be taken in one day.
- Each examination is **\$72.00** which is subject to change by CLEP. You may pay by **credit card** on the day of test. A separate **nonrefundable** service fee of **\$15.00** will be collected prior to test date. This fee can be paid by *cash, check, credit card to the business office* and the receipt must be presented to test center personnel in order to hold a seat for the test.
- Students taking the Freshman College Composition Essay to receive credit at San Jacinto College, must also pay a **\$10.00** essay grading fee. This fee is payable prior to test date at the business office.
- You must register by noon on the Friday before the test.
- CLEP requires a *six month* waiting period before retesting on the same CLEP exam.

CLEP exams are administered on computer. Each exam is 90 minutes long. Some examinations in Composition and Literature also have an optional 90 minutes essay section that is required by some colleges. **Understand the policies of the institution you will name as a score recipient. Each school has its own policy on CLEP credits.**

You will receive your unofficial candidate score report upon completion of the exam. Official scores will be sent to your recipient institution in 5-10 business days. If you have taken English Composition with Essay, you will receive one combined score **after** the essay has been scored, usually one to three weeks after your test date.

If you do not want your scores reported, you may select that as an option at the end of exam *before you see your scores*. No fee refunds will be made. **Canceled scores cannot be reinstated, and canceled exams cannot be taken again for six months.**

Examination Day Tips:

- **Arrive on Time.** You cannot be admitted after an examination has begun, nor can an examination be delayed for you.
- **Have your Admission Form and two forms of personal identification with you. One must bear a photograph of you.**

Acceptable types of photo identification include a driver's license, passport, or college-issued student identification card. **If you fail to present a photo I.D. you will not be tested.**

- Payment by credit card will be made on the test day for \$70.00 per test.
- Bring a pen or pencil. Do not bring scratch paper. It will be provided by the test center.
- Do not bring books, papers, beepers, cellular phones, or watches that beep or have an alarm!
- Do not bring a calculator to the exam. If a calculator is required, it is built into the test and will be available to you on the computer.
- There are no scheduled rest breaks during or between exams.

CLEP Examinations Test Dates:

- **Friday, Sept. 25 at 9:00 am.**
- **Friday, Oct. 9 at 9:00 am**
- **Friday, Oct. 30 at 9:00 am.**
- **Friday, Nov. 13 at 9:00 am.**
- **Friday, Dec. 11 at 9:00 am.**

You must register at least 48 hours before the day of the test. The test is given in room 3234 South Academic Building.

